



# Demi pair programme 2025









# What is a Demipair programme?

This programme offers a great opportunity for students of Spanish to fully immerse themselves in Spanish life. It is a cultural exchange, not a job. Students are welcomed into the homes of our Spanish host families as a member of the family. In return, they assist with childcare, help with light housework and teach the children of the house a new language.

Age:	Between 18 and 30 years of age.		
Sex:	Both girls and boys (although families normally require girls).		
Period:	From 3 months (in summer it might be possible to arrange a shorter period) to 1 year.  Recommended starting dates: September, January and April. Summer months can be difficult as many families go on holidays.		
Working hours:	They will be contracted to work <b>20 hours per week</b> , plus one night babysitting.		
Free days:	<b>Two free days per week</b> (might be during the week or at the weekend), not less than one Sunday per month and shall have full opportunity to take part in religious worship.		
Pocket money:	50€ per weeK		
Insurance:	The student has to take care of her/his own insurance.		
Medical certificate:	The Demi pair shall have a medical certificate, established less than three months before placement, declaring his/her general state of health.		
Language course:	The programme includes a Spanish language course (Intensive 20) of 12 weeks although if the period of Demipair is longer we recommend that they take a course for the whole length of the stay. In this case the demi pair will be given adequate time to attend; every facility as regards the arrangement of working hours shall be accorded to this end.		
Arrival:	The Demi pair will be met by either the family or a representative of the family at the airport, bus station or train station in Valencia. If the family cannot meet the Demi pair then they should pay for onward travel.		
Family life:	The family will treat the Demipair as <b>p</b> board and lodging and will have a sing	•	
Job duties	The most common are: Looking after children Playing with them Helping with homework Teaching them English or another language.	Picking them up from school Cooking dinner for the children (normally they will have dinner with them) Taking them to evening activities Bathing them	









	1
Going to the park	Putting them to bed

### LANGUAGE SPOKEN IN THE FAMILY

Most of the families want to have a demipair because **they want their children to learn and practice a foreign language.** The language studied in most schools in Spain is English so there's a big demand of English speakers. In some schools they also learn French and German but not in many.

Families know that the aim of the programme for the Demipair is to learn and practice Spanish so they will make sure that there's a lot of time of speaking Spanish at home. It is normally arranged that the Au pair will speak English or another language with the kids and Spanish with the parents.

Families will be happy to have non-native English speakers as far as they have a good level of English, enough to speak to the children in English and help with English homework.

To ensure that the English level is good we ask our interested Demipairs to take an English level test. The written part is taken online and It might be possible that we ask for an oral interview over the phone. The desired English level required for the program is B2

# How to book a Demipair programme

The process to arrange a Demi pair programme might take some months, it's important that the Demipair knows that **the programme is not assured** as it depends on finding a family who thinks the profile of the Demipair is good for them.

The placements are normally successful and it depends in part on the attitude of the Demipair (sending documents on time, being available for a Skype interview with the family,...). This is how the process works:

### 1.- Sending first documents and taking English level test

To apply for the programme we will first need:

- ✓ Application form (please see "annex")
- ✓ "Dear family letter". This is a letter written by the Demipair (in Spanish or in English) in which he/she introduces his/herself (name, age, where from, about the family, hobbies/interests, education, likes and dislikes, work experience, childcare experience and why he/she wants to become an au pair, future plans, and sign off.
- ✓ Demipair agreement (please see "annex")
- ✓ Photographs: 2 smiling passport photographs plus a few photographs (with good quality) with some children he/she has looked after or family/friends (the more we have, the better)









✓ Online English level test: The written part of the test can be taken online in this link <a href="http://ihworld.com/online-test/level test">http://ihworld.com/online-test/level test</a>. It might be possible that we ask for a telephone interview to check the spoken level of English. Please ask the student to take the test right after we have received the application form.

### 2.- Confirmation of profile and sending rest of documents.

Once we confirm that the student has the profile and the English level to follow the programme, we will need to receive the rest of documents and providing all the documents are correct, will start looking for the most suitable family.

- ✓ **Two references**, one character reference and one childcare reference. These references should not be supplied by a member of his/her family but e.g. from a teacher, employer, somebody she or he has babysit for, etc. The references need to be written either in Spanish or in English..
- ✓ A medical certificate from a doctor.
- ✓ Police report

### 3.- Interview with the possible family.

Once we have an interested family we will send the details to the Demipair, if she likes the family profile we let the family know.

Normally the family wants to have a phone or Skype interview with the Demipair before making the final decision.

The school carries out a careful selection of host families to settle each Demipair with the most appropriate host family. Therefore there's a high success percentage, However if the student doesn't like the suggested family, he/she will be entitled to refuse one Demi pair family.

### 3.- Confirmation and start of the programme

Once a family has selected the Demi pair we will confirm it's very important that they get in touch as soon as possible. If the Demi pair has any question, it's the time to ask everything she wants.

### **IMPORTANT:**

The programme **confirmed /proposed dates are always provisional**, Dempairs have to be flexible regarding the dates and length of stay as the family might need the Demipair to come earlier or leave later, so it's important that the Demipair has some flexibility, this way we will have a bigger range of options and will select the most suitable family for her.

In case we cannot find a suitable family, we will let you know 4 weeks before the planned starting date. Please, do not buy any flight tickets before the process is finished and we have confirmed the placement.









### WHAT HAPPENS IF ONCE STARTED THE DEMI PAIR DOESN'T GET ON WELL WITH THE **FAMILY?**

We will have to know every detail to analyse why the programme is not working. In case we conclude it's because of the family, we will look for another family.

In the meantime accommodation (shared apartment self catering) will be covered for two weeks. If no families are available after two weeks, the student may choose to be refunded 50% of the Demipair placement fee and cancel the programme (getting the refund of the unused part) or paying the accommodation until another Demi pair family is found.

### The programme includes one change of family if it's justified.

If we concluded it was because the Demi pair is not prepared for the programme we will cancel it with no refund.

## Some tips for success

- ✓ Have a clear idea of what the programme consists of: Interested students have to understand that this is a very intense programme, which requires a lot of responsibility. They study a lot of hours and after they have to go home and have enough energy to play and look after children.
- ✓ Attending the school activities may be difficult to Demipairs due to the intensity of the programme. However, Demi pairs will be get in touch with other Demi pairs of the school so they can meet each other in their free time.
- ✓ Being communicative and clear: An important part of the success of the programme is that the communication between the family and the Demi pair is very good and that ant worry is told and sorted out. Feeling like a family member is very important, the Spanish family might think the Au pair is not happy if she doesn't behave naturally like a member of the family.
- ✓ Flexibility is another key part. The Demi pair will have a timetable but it can change if the needs of the family change.
- √ Not choosing this programme just because they don't have to pay the accommodation and will get some pocket many but because they want to live the experience and like children.









# Demipair agreement

- 1. I confirm that I have read all written materials provided by the school in my home country and that I fulfil all criteria to follow a Demi pair (select one) programme.
- 2. I understand that the Demi pair programme is a cultural exchange and not a contract of work. I am aware that being a Demi pair requires a high degree of both responsibility and flexibility and that I must take my duties seriously.
- 3. I confirm that I have answered all questions honestly and that all information in the application is true.
- 4. After confirmation of placement, I shall stay in touch with my host family and shall inform them of my travel arrangements. I agree not to travel to my host family until I have received an official confirmation of placement from the school.
- 5. I shall familiarize myself with all (if any) visa requirements. I shall obtain necessary documents (e.g. a valid passport) prior to departure and shall not enter my host country without a proper visa (if required).
- 6. I agree to cover all costs for language courses, travel to and from my host country (unless otherwise stated in the programme guidelines) and any debts incurred (e.g. telephone bills, etc).
- 7. I am familiar with and agree to abide by all programme guidelines and conditions, in particular those regarding: the number and distribution of working hours, demi pair duties, pocket money, free time, holidays, language courses, transportation costs, insurance and the termination of the Demi pair agreement.
- 8. Upon arrival in my host country or before, I shall discuss in detail with my host family the weekly or daily routine and my and their expectations of the Demi pair programme.
- 9. I shall carry out my childcare and light housekeeping duties with diligence. In addition to my Demi pair duties, I agree to keep my room clean and neat and to make a fair contribution to the cleanliness of the "common areas" of my host family's home.
- 10. I agree to abide by all house rules set by the host family (e.g. use of telephone and facilities within the home, daytime and overnight visitors, curfew, smoking, etc).
- 11. I shall seek the advice of the host family before administering any form of discipline on the children. Under no circumstances shall I hit the children or leave them alone.









- 12. I shall discuss with my host family any arrangements for holidays well in advance.
- 13. I shall make a concerted effort to experience the culture of my host country and to learn the language. I shall respect cultural differences and display tolerance towards others.
- 14. I realize that the success of my Demi pair stay depends largely on my own initiative. I shall try to integrate myself into family life and, should any problems arise, communicate openly with the family and actively seek a solution.
- 15. If I have any problems or questions, which cannot be discussed and resolved, with the host family, I shall contact the school for assistance.
- 16. I shall make every effort to resolve any differences with my host family. If no solution can be reached and I decide to leave the family, I agree to give advanced notice (in accordance with programme guidelines). During this time period, I shall perform my normal duties and receive room, board and pocket money. If I request to be placed with a new family, I realize this might take time and depending on the case extra expenses.
- 17. I understand that I shall be expelled from the programme and must return home if:
  - I fail to abide by this agreement and programme guidelines
  - I falsify any information in my application (e.g. regarding smoking, child care experience, health, etc)
  - I begin my Demi pair stay before receiving an official confirmation of placement from the school or a proper visa
  - I am responsible for repeated problems with several families
  - I disobey the laws of my host country.
- 18. I agree to leave my host country before my visa or residency permit expires (if applicable).
- 19. I shall not undertake any other paid employment and will perform only those tasks related to the Demi pair programme.
- 20. Should I decide to cancel my application, I shall inform the school at once.
- 21. I shall notify the school immediately if there are any changes to the information included in my application.

Date and signature









# **Application form**

Name:		
Postal address:		
Postcode:	Country:	
Date of Birth:	City and Country of birth:	
Passport Number:	Expiry date:	
Sex:		
CONTACT INFORMATION (where you can be	e contacted by a prospective family).	
Home number:	Best time to call:	
Mobile number:	Best time to call:	
Skype:	E-mail:	
EMERGENCY CONTACT		
Name:	Phone:	
Email address:		
AVAILIBILITY		
Earliest date to start:	Length of stay wished(max.12 months):	
EDUCATION		
Are you a student? Yes No No		
If yes, what do you study?		
Have you completed the minimum education	n required in your country? Yes No	
Details of your last studies.		
WORK EXPERIENCE		
Current Occupation:		
Previous occupation if unemployed:		
Give a brief summary of all the jobs that you have held with dates of employment and an		
explanation of your duties:		
Job title - Employer Dates	Duties	









LANGUAGES			
What's your native la	anguage?		
What's your level of	Spanish? A1 A2 B1 B2 C1 C2		
What's your level of	English? A1 A2 B1 B2 C1 C2		
What other language	es do you speak and on what level?		
Language:	Level: A1 A2 B1 B2 C1 C2		
Language:	Level: A1 A2 B1 B2 C1 C2		
Language:	Level: A1 A2 B1 B2 C1 C2		
ABOUT YOU AND YO	OUR FAMILY		
	ow of and support your decision to be a Demipair? Yes No		
·	who does not and why?		
	sisters do you have?		
Ages of your brother	·		
•	r/sister's occupation?		
What is your parent'	•		
Do you get on well w	vith them? Yes 🗌 No 🗌		
Do you currently have	ve a serious romantic relationship? Yes 🔲 No 🗌		
If yes, have you discussed your decision to be a Demipair and do you have his/her support?			
What is your religion?			
Do you regularly atte	end religious services? Yes No No		
HOBBIES AND INTER	ESTS		
Dance	☐ Computers ☐ Reading ☐ Cooking		
Artwork	Running Cycling Photography		
Swimming	Skiing Musical instruments Other		
Riding	☐ Tennis ☐ Arts and crafts ☐ Gymnastics		
How do you spend y	our evening free time?		
Are you a good swimmer? Yes No details			
Do you have any special talents or skills which may be useful when caring for and entertaining			
children e.g.: first aid	J, life saving?		
DRIVING EXPERIENCE	E		
Do you hold a FULL of			
Date passed:	miving nectice:		
•	ive ner week?		
How often do you drive per week?  Have you ever had a car accident? Yes No			
If yes, please give de			
	you able to drive in Spain?		
No	,		
=	drive a car in Spain		
_	pe happy to take some lessons to practice.		









INFORMATION ABOUT SMOKING				
Do you smoke cigarettes? Yes No No				
If yes, how many cigarettes do you smoke per day?				
NO SMOKING DECLARATION. Read this if you answered YES to the question above.				
Today the vast majority of families have strong views on smoking. If you do smoke, but agree				
not to in the home of your host family or when responsible for the children, then tick yes				
below. Yes No No				
BEING A DEMIPAIR				
In addition to taking care of children, please rate your top five reasons for wanting to be a				
Demipair, with ONE being the most important reason, and FIVE being the least important				
reason.				
"I would like to become a Demipair because it will give me the opportunity to"				
1				
2				
3				
4				
5				
DEMIPAIR DUTIES				
An Dermi Pair mostly has to do light housework next to childcare duties.				
Light housework means: dusting, washing up, ironing (usually children's clothes), do the				
laundry, and keep the house generally tidy.				
Are you willing to do this housework?				
Do you like cooking?				
If you don't adore for it, are you willing to make light meals, sandwiches for children?				
EXPERIENCE AND PREFERENCES – Please tick all appropriate boxes				
Age group Experience with this Willing to care for this age group				
age group				
0-3 months Yes No				
3 months − 2 years Yes No				
2-6 years Yes No				
2-6 years				
2-6 years Yes No 2 or more children at the same Yes No				
2-6 years Yes No C 6+ years Yes No C 2 or more children at the same Yes No C time				
2-6 years Yes No Compared Yes				
2-6 years Yes No C 6+ years Yes No C 2 or more children at the same Yes No C time				
2-6 years Yes No Compared Yes				
2-6 years Yes No C 6+ years Yes No C 2 or more children at the same Yes No C time Children with disabilities Yes No C Provide details of any experience you have caring for children with mental, physical or				

If you have childcare experience with children under the age of 2 years please indicate

whether you have experience in the following activities. Do you know how to...









### Escuela de español

Prepare a baby's bot	tle?	Yes 🗌	No 🗌
Change a nappy?		Yes 🗌	No 🗌
Feed a baby with bot	ttle?	Yes 🗌	No 🗌
Burp a baby?		Yes 🗌	No 🗌
Feed a baby with a s	poon?	Yes 🗌	No 🗌
Bath an infant (0-12	months old)?	Yes 🗌	No 🗌
Bath a toddler (13-24	4 months old)?	Yes 🗌	No 🗌
Put a baby to bed?		Yes 🗌	No 🗌
MORE INFORMATIO	N TO YOUR FUTURE DEMIPA	IR FAMILY	
What do you think w	hat kind of person are you?		
Are you vegetarian?	Yes No No		
Have you ever been	convicted of or charged with	a criminal of	ffence? Yes 🔲 No 🗌
If yes, give details:			
Do you have any alle	rgies or feats of household p	ets? Yes 🗌	No 🗌
If yes, give details			
Do you have any foo	d allergies? Yes 🗌 No 🗌		
If yes, give details			
Do you have any spe	cial diet? Yes 🔲 No 🗌		
If yes, give details			
ABOUT YOUR WISH			
` _ `	e with a family who has or liv	_	
Cat(s)	Dog(s)	」Bird(s)	Small household pet(s)
	e with a family who has:		
Any kind of religi			
If not, please give de		am difforant	ethnic origin: Yes No
Are you happy to live	e with a family who comes fro	om amerem	etillic origin. Fes No
Details			
Details			
ABOUT YOU AND TH	IE PROGRAM		
Do you think you are	responsible enough to take	part in this ty	pe of program? Why?
What would you do if you had a communication problem with the family?			
I confirm that I have a	nswered all questions hones	tly and that a	all information in my application
is true.			
5.	C.		
Date:	Sign:		

Please note! This reference must be completed either in Spanish or in English. Failing this, a translation must be attached.









# Reference form

NAME OF THE APPLICANT:
In what capacity do you know the applicant?
How long for and how long ago did the applicant look after your children?
Did she look part-time, full-time, or occasionally, after your children?
What are the ages, sex and number of children the applicant looked after?
Did he/she perform these duties satisfactory?
Did the applicant live with your family?
What duties did the applicant perform in your home? Did he/she help with any housework, ironing, cooking, vacuuming, etc.?
How did the applicant get on with your children? Please take into account the following aspects: understanding the children, affection, maturity, responsibility, communication with parents and other adults.
Name of referee:
Email:
Telephone:
Date:
Signature:









# Health information

Part 1 (part 1 to	be completed by the	applicant)	
Name of applicant: Name of doctor:			
Birth date:	Height:	Weight:	
Tick the appropriate	e box if you are presently suff	ering from or have e	ever had:
Tuberculosis Anemia Eye problems Arthritis Ulcers Anorexia	Diabetes Depression Dizziness/fainting Heart disease Epilepsy/convulsions Hepatitis A B C	Asma Bulimia Kidney disea Migraine/he	
If you have ticked ar	ny of the above, please give o	details including date	25:
or for an eating diso	ved counselling and/or mediorder? etails including dates	cation for any nervo	us or emotional problems, Yes  No
Have you ever unde If yes, please give de	rgone surgery or been hospitetails and dates	talized?	Yes No No
Do you suffer from a	-		Yes No No
Do you have any chronic or recurring illness?			Yes No No
Do you carry an infe	ectious disease such as Hepat	itis B or the HIV virus	s? Yes 🗌 No 🗌
Are you currently taking any medication: If yes to any of the above please give details			Yes No No
	at all information given is co sult in me being withdrawn fo		
Date		Signa	ture of applicant





C/Caballeros, 36 . 46001 Valencia Tel: +34 963 530 404

info@ihvalencia.com <u>espanoleschool.com</u>





### Medical certificate, Part 2 (to be completed by a Medical Doctor)

As an au pair the applicant will be living with and will be responsible for young children in a foreign country. It is therefore important that we are advised of any physical or mental health problems that may have a bearing on the applicant's ability to participate.

✓ Please review the information provided in Part 1 and give your opinion of the applicant's general state of health: excellent good poor

✓ How long have you known the applicant?

✓ Is the applicant currently taking any medication? Please specify:

✓ Does the applicant have any infectious disease or suffer from any chronic illness?

✓ Has the applicant ever received treatment for nervous or emotional problems?

I hereby confirm that (please add the applicants name) is in good physical and mental health that allows him/her to work with children in a foreign country.



Date, Location



Doctor's signature and stamp